



MEMORANDUM

Business & Finance Services

William V. Husfelt III, Superintendent | Jim Loyed, Chief Financial Officer

TO: Prospective Proposers

FROM: Dan Fuller, GM of Purchasing, Contracting & Materials Mgmt.

DATE: March 24, 2022

RE: RFP 22-03 – Amendment 1 Food Service Management Company

Amendment for RFP 22-03, is amended in the following particulars and in these particulars only. All provisions of the original documents shall remain in force, except as specifically modified or changed herein or by other Amendment issued by Bay District Schools. This Amendment is hereby made part of the proposal documents.

This Amendment addresses changes to scoring criteria confirmed by Florida State Department of Agriculture and Consumer Services as of this date. All proposers are responsible for receiving and reading Amendment. All Amendments/Addendum will be posted at <http://www.bay.k12.fl.us/bids> and DemandStar.com.

Section 1.4 Evaluation Criteria of the RFP Document is amended as follows (Changes in bold print):

Proposals received will be reviewed to ensure all material have been submitted as specified in this RFP. The evaluation of proposals will be conducted in accordance with the below criteria. Contract award decision will be made based on the vendor that attains the greatest overall proposal score.

The criteria for evaluation of proposals shall be as follows:

| | Maximum Points |
|---|----------------|
| 1. Total Fixed Meal Price rate. The lowest cost proposal meeting specifications will receive 25 points. All other proposals will receive a percentage of the 25 points based upon the percentage that they were higher than the lowest proposal. | 28 |
| 2. Menus/product identifications/nutrition analyses as submitted in response to the menu system. | 5 |
| 3. Marketing strategies/training plans/transition plan to be implemented. | 10 |
| 4. Experience of On-Site Management Company Staff. FSMC's top local manager must have a minimum of three (3) years' experience managing a food service program. The food service related experience of other FSMC management staff will also be considered. | 27 |

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|--|------------|
| 5. Management Company experience. Only companies with a minimum of five (5) years' experience with the National School Lunch/Breakfast Programs will be accepted. Provide description of experience. | 20 |
| 6. Proposers shall describe the efforts that will be undertaken to maximize the efforts to include in the food service program foods that are locally grown or raised. | 5 |
| 7. Attendance at the pre-proposal conference and school site visits. | 5 |
| Total: | 100 |

Proposers are asked to acknowledge receipt of this Amendment by signing in the space provided and return either separately. Due to timeliness of this Amendment in relation to due date of proposal, it may be acknowledged via email to fulled@bay.k12.fl.us no later than 2pm CDT Friday March 25, 2022.

Firm/Signature of Proposer

Printed Name

Address

Telephone Number

City, State, Zip Code

e-mail address